

Welcome Packet

Methodist Day School



Dear Parents,

On behalf of the Methodist Day School Staff, I would like to welcome you to the 2018-2019 school year! We are looking forward to seeing your children very soon! **I encourage you to take this opportunity to look over your Methodist Day School Handbook prior to starting school. Please let us know if you have any questions regarding our policies. Your knowledge of our policies will ease the transition into the school routine.** Please be sure you are familiar with our drop-off and pick-up procedures so you know which door to come to on the first day of school! We don't want anyone getting run over in our carpool lines!

This packet contains LOTS of information so please take the time to read through it carefully. Please feel free to call the Day School at 281-499-2581 if you have any questions. Our offices will re-open for regular business hours on August 6 but messages are checked and returned on a regular basis during summer break.

See you soon!

Jennifer Ogilvie
Director



Subscribe to Our Text Alerts

Text "dayschool" to 281-907-9070



**Join Our Private
Facebook Group**

Look for the group
"Methodist Day School"

Medical and Introduction Forms



These forms can be found on the church website at www.fumcmc.org/Methodist-day-school. These forms **MUST** be completed prior to the start of school. If your child is enrolled in more than one program or more than one set of days, you only need to fill out **ONE** set of forms. Again, we **MUST** have completed Medical and Introduction forms before your child's enrollment is considered complete.



3900 Lexington Blvd.

Missouri City, TX 77459

www.fumcmc.org/methodist-day-school

(281) 499-2581

Important Program Information

Transition Week

In an effort to better serve our children as they start the new school year, the Methodist Day School will provide a transition week. Children will attend school 9:00 – 12:00pm during their first week of school (August 27—31). The start of school, learning new routines, learning to trust teachers, and just being away from home can be unsettling and exhausting to children. The children are ALWAYS our first priority and we strongly feel that a transition week into school will meet their developing social and emotional needs.

Belongings

Please make sure that ALL belongings are labeled (lunchboxes, spoons, lids, bowls, etc). There are over 200 children enrolled at the Day School and we want to be able to keep up with their stuff! Children, especially those 3 years and older, should have a backpack that is large enough to hold art papers. Please: No rolling bags. If you are returning to our school, you should check your child's bag tag for accurate contact information. If you are new to our school, you will receive a bag tag at forms day or during Open House. Replacement tags can be purchased in the office for \$2. This tag is REQUIRED for each child.

Donation Needs

Bring after

AUG. 6

As you know, the cost of doing business continues to rise. We are asking parents to help offset a few of our supply needs by bringing in a one-time contribution as follows:

Crib, Pre-Toddlers, Toddlers & Young 2's

4-6 "refill" packages of baby
wipes

1 box facial tissue

Older 2's, CDO 3's & 4's who attend Mon. & Fri.

1 large bottle of liquid hand
soap refill

Multipack paper towels

Bridge

1 pack D batteries

1 box quart zipper bags

Preschool 3's & 4's

1 box snack zipper bags and 1
box gallon zipper bags

1 multipack(6 or more) AA
batteries



Background Checks

Volunteers/School Visitors

All Day School volunteers must have a current background check on file with the Day School BEFORE volunteering with the children. These forms must be completed and turned in each year.

Anyone (parents, grandparents, etc.) planning to visit our classrooms (for example, eating lunch with the children) must have a background check on file. We prefer to have these completed PRIOR to the visit.

You can access the form through the Day School's webpage under "Parent Participation" (<http://www.fumcmc.org/Parent-Participation>). You may turn these forms in to MDS after August 6



Carpool Information

If you are participating in a carpool with other families, please be sure to complete the "Carpool Form". It is important that ALL adults (including dads and grandparents) who may be picking up children are listed on the form. You will find these forms on our website www.fumcmc.org/methodist-day-school under "Back to School forms".



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Children's Day Out

August 23

10:00am-11:00am

Meet the Teacher for **TUESDAY/THURSDAY C.D.O.** (Crib through 2 yrs.)

Parents should return Introduction & Medical Forms . You will find these forms on our website (www.fumcmc.org/mds) under "Back To School Forms". Birth certificates should be turned in if we do not already have them on file. You will be given important school information including what to bring each day.

You will need to pay September tuition: \$240

August 24

10:00am-11:00am

Meet the Teacher for **MONDAY/FRIDAY C.D.O.** (Crib through 4 years)

Parents should return Introduction & Medical Forms . You will find these forms on our website (www.fumcmc.org/mds) under "Back To School Forms". Birth certificates should be turned in if we do not already have them on file. You will be given important school information including what to bring each day.

You will need to pay September tuition: \$205

August 27

First Day of Monday/Friday Children's Day Out

Students attend 9:00am—12:00pm this week. No lunch is served, no nap.

August 28

First Day of Tuesday/Thursday Children's Day Out

Students attend 9:00am—12:00pm this week. No lunch is served, no nap.

September 3

Labor Day Holiday - No School

September 4

Regular school day begins. Bring your lunch and nap mat.



What to Bring

CDO 3s and 4s will not nap. They need to bring a lunch and a backpack each day.

Crib Through 2 yrs:

- **Blanket or other security item (labeled)**
- **Pacifier (labeled)**
- Change of clothing including plenty of diapers labeled with child's name. Remember: The Day School has a "No Pull-ups" policy, unless they fasten like a diaper. Items should be brought in a bag or backpack (labeled). Due to limited space, the crib room requests that you bring a small "daytime" diaper bag rather than a full-size diaper bag.
- **PLASTIC nap mat ***** (WalMart generally carries them as a seasonal item this month). Please cover with a pillowcase or other fabric covering. (Mats are not needed for children in the Crib Room)
- **LUNCH in a divided, covered plate** (infants through twos). We prefer that you transfer "lunchable" type meals into the covered plate. This makes serving lunch much more efficient and allows teachers to spend time with the children instead of time opening packages.

***The Day School recommends napping your child on his or her mat at home during the summer to help them acclimate to sleeping on a nap mat. Be sure your child is familiar with his or her nap mat. The first naptimes at school are not the time to be introduced to a mat.

A reminder of our Rest Time policy from parent handbook:

***If your child has outgrown his nap and is unable to rest quietly, you are asked to pick him up following lunch as we do not have separate facilities or extra staff for non-napping children. Children do not have to sleep, but they will rest with music, books or quiet activities. If your child requires a longer nap than the Day School's schedule allows, please feel free to pick your child up early.



CDO Parent Meeting (Required)

August 27 or 28

9:15 am - 10:00 am

Chapel



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Preschool 3's and 4's (Tues, Wed, Thurs)

August 16

9:00am—12:00pm

Forms Day (Bring the kids! Your teacher will be processing you today and would love to say hi to your child!)

*Last name A-I 9:00-10:00

*Last name J-Q 10:00-11:00

*Last name R-Z 11:00-12:00

Parents should return Introduction and Medical Forms .You will find these forms on our website (www.fumcmc.org/mds) under "Back To School Forms". Birth certificates should be turned in if not on file. Carpool numbers will be assigned and a school year calendar will be distributed. If you are carpooling with other families, please complete carpool form found on the website under "Back to School Forms."

Homework: Help your child learn his carpool number.

You will need to pay September tuition: \$300

August 23

10:00am -11:00am

MEET THE TEACHER *Bring your camera and take those important First Day of School pictures!

August 28

First Day of Preschool 3's and 4's

Students attend 9:00-12:00 this week. No lunch is served. Carpool begins

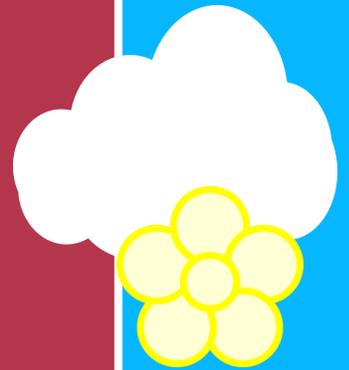
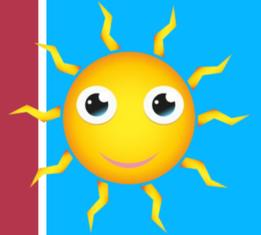
September 4

Regular school day schedule begins. Bring your lunch on T/Th. You do not need lunch on Wednesdays since we dismiss at noon.

September 19

7:00 pm

Parent Night (Please, no children). Parents will meet with teachers to hear about the curriculum as well as have opportunities to sign up for volunteer opportunities and parent /teacher conferences.



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August 22

10:00am – 11:00am

Meet the Teacher/Classroom Orientation for STUDENTS ONLY.

PARENT MEETING with Administrative Staff. Parents should return Introduction and Medical Forms .You will find these forms on our website (www.fumcmc.org/mds) under “Back To School Forms “. Birth certificates should be turned in if we do not already have them on file. Carpool numbers will be assigned and a school year calendar will be distributed. If you are carpooling with other families, please complete carpool form found on the website under “Back to School Forms.”.

Homework: Help your child learn his carpool number!

You will need to pay September tuition: \$500

August 27—August 31

Students attend 9:00-12:00 this week. No lunch is served. *Carpool begins*.

September 3

Labor Day Holiday - No School

September 4

Regular school day schedule begins. Bring lunch on M/T/Th/F. You do not need a lunch on Wednesdays since we dismiss at noon.

September 19

7:00 pm

Parent Night (Please, no children). Parents will meet with teachers to hear about the curriculum as well as have opportunities to sign up for volunteer opportunities and parent /teacher conferences.



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